



800 Oak Avenue Wyoming OH 45215 (513) 821-2428

Dear Parent,

Thank you for choosing Wyoming Youth Services Bureau to meet your counseling needs. This general information letter is provided to all new referrals to help answer any questions that you might have. Please feel free to contact the office during business hours (8:00 a.m. – 5:00 p.m.) should you have any additional questions.

Our counseling services include assessment, referrals to private therapists or appropriate treatment programs, crisis intervention, and short term counseling. Initial counseling sessions will almost inevitably deal with a wide variety of concerns that you or your child might have. As we continue with the counseling process, we will begin to focus our sessions on one or two primary concerns. Focusing our efforts will allow us to maximize our effectiveness in achieving results. The typical length for a counseling session is 45-50 minutes for older children and adults, with 30 minutes being the average for younger children.

Family involvement in counseling, while not absolutely necessary in every case, is usually helpful to the process. We do request that a parent or guardian attend the first counseling session to complete the required consent forms and to provide background information. Counseling sessions may be scheduled during the school day or after school. A limited number of early evening appointments may be available upon request. If you schedule a session and are unable to keep your appointment, 24 hours advance notice is appreciated so that another child or family may be scheduled.

Information that is discussed during counseling sessions is typically shared only between the client and counselor, with very few exceptions. One exception is situations where you might directly or indirectly communicate intent to cause harm to yourself and/or others. In such situations, we must take whatever steps appropriate to protect the client and others involved. As Licensed Counselors in the State of Ohio, our staff are mandated to report any suspected or alleged abuse to the appropriate Child Protective Services agency.

Services are provided at no cost to Wyoming residents, as we are funded by the City of Wyoming, Wyoming Board of Education, grants, fundraisers and other private donations.

The office phone number is 513.821.2428. The office is staffed from 8:00 a.m. – 5:00 p.m; however, I am in the office Monday through Thursday. Voice mail is provided for your convenience. I may also be reached via e-mail at meghan@wyomingyouthservices.com.

I look forward to working with you and your family.

Meghan Shelton, MSW, LSW
Counselor